

AGENDA COVER MEMO

AGENDA DATE: May 24, 2006
TO: Board of County Commissioners
DEPARTMENT: Sheriff's Office
PRESENTED BY: Jackie Mikalonis, Management Analyst
Tom Turner, Captain



**EMERGENCY
BUSINESS**

AGENDA TITLE: ORDER / _____ IN THE MATTER OF APPLYING FOR A FEDERAL U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT IN THE AMOUNT OF \$197,446 FOR THIRTY-SIX MONTHS TO PURCHASE IN-CAR VIDEO CAMERA SYSTEMS FOR PATROL AND TRAFFIC SAFETY VEHICLES (DEPARTMENT OF PUBLIC SAFETY)

I. MOTION

Order / _____ In the Matter of Applying for a Federal U.S. Department of Justice, Community Oriented Policing, Grant in the Amount of \$197,446 for Thirty-six Months To Purchase In-Car Video Camera Systems For Patrol and Traffic Safety Vehicles

II. ISSUE OR PROBLEM

The Federal U.S. Department of Justice, Community Oriented Policing Services (COPS) has selected Lane County to participate in the 2006 Technology Initiative grant program. In accordance with the Science, State, Justice, Commerce, and Related Agencies Appropriations Act, 2006, the Lane County Sheriff's Office has been provided \$197,446 in funding for technology. The funding must be applied for and the application successfully submitted in order to receive the funds. The Lane County Sheriff's Office is seeking approval of the Board of Commissioners for Lane County to apply for and receive these grant funds.

The program will provide digital in-car video recording systems in Sheriff's Office patrol and traffic safety fleet, which will store video files both on a server and other medium in a way that allows deputies, supervisors, and prosecutors to conveniently review files maintained in a database.

1. Successful purchase and implementation of the in-car camera system

The grant application is ready to be submitted to The U.S. Department of Justice. The item was placed on the May 24 agenda in order to gain approval prior to the submission deadline of May 31, 2006. A copy of the grant proposal is attached.

The Sheriff's Office hopes to equip 20-22 vehicles with in-car camera systems with this grant.

Strategic Plan priorities in Lane County are guided by the relative severity and immediacy of the threat to life and health safety and/or the effectiveness of long term or future deterrent to threats. Lane County has placed as its highest priority public health and safety services with a strategic eye towards prevention services. The meaning in these priorities and the analysis of the current situation is the need for Lane County to adapt what few resources we have remaining to the long-term reality of tighter budgets and limited opportunities. One solution to apply to remaining services is innovation in technology.

To promote continuous quality improvement and by allocating resources strategically, the Sheriff's Office will provide digital video in-car cameras in patrol and traffic safety cars. We believe this will help enhance our ability to fight crime, while providing our deputies with a tool to improve safety, training, and reduce costs through efficiencies.

By implementing an in-car camera system, we will be adding to the continuum of services based on proven best practices that promote community safety and crime prevention.

Attached for your reference is an article from *The Police Chief* on the value and impact of the in-car camera. A 2002 study by the International Association of Chiefs of Police found the single greatest value of the in-car camera is the positive impact that it has on officer safety.

The information required by the Board of County Commissioners prior to approval of grant applications and receipt of grant funds is provided below.

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?

There is no match requirement.

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

None is expected at this time.

N/A

8. Are there unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

No.

9. Is this a grant funded computer/software applications project?

Yes. The Board agenda packet has been submitted to the Information Services Department for review to ensure compatibility with existing county systems and development tools.

B. Alternatives/Options

1. To accept the motion, adopt the order and approve the grant application.
2. Not to accept the motion. This will result in the loss of opportunity to continue to purchase in-car video camera systems.

C. Recommendation

To approve number one above.

D. Timing

May 31, 2006 – Grant application due

IV. IMPLEMENTATION

Upon action by the Board, the grant application will be submitted and forwarded to U.S. Department of Justice, Community Oriented Policing Services

V. ATTACHMENTS

Board Order
Draft 2006 COPS Technology Initiative Grant Application
Police Chief April 2006 – The In-Car Camera: Value and Impact

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) IN THE MATTER OF APPLYING FOR A FEDERAL U.S.
) DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED
) POLICING SERVICES (COPS) GRANT IN THE AMOUNT OF
) \$197,446 FOR THIRTY-SIX MONTHS TO PURCHASE IN-CAR
) VIDEO CAMERA SYSTEMS FOR PATROL AND TRAFFIC
) SAFETY VEHICLES (DEPARTMENT OF PUBLIC SAFETY)
)

WHEREAS, the U.S. Department of Justice, Community Oriented Policing Services (COPS) has selected the Lane County Sheriff's Office to participate in the 2006 Technology Initiative grant program; and

WHEREAS Strategic Plan priorities in Lane County are guided by the relative severity and immediacy of the threat to life and health safety and/or the effects of long term or future deterrent to threats; and

WHEREAS, the grant will offer an opportunity for expanding technical resources to improve public safety and efficiency;

NOW THEREFORE IT IS HEREBY ORDERED that Lane County shall apply for a Federal U.S. Department of Justice, Community Oriented Policing Services grant in the amount of \$197,446 for thirty-six months to purchase in-car video camera systems for patrol and traffic safety vehicles; and

FURTHER ORDERED that the county administrator be delegated authority to execute grant documents in the amount of \$197,446 for the thirty-six month period of the grant.

DATED this 24th day of May, 2006.

Bill Dwyer, Chair
Lane County Board Of Commissioners

Executive Summary

Agency Name: Lane County Sheriff's Office
State: Oregon
Point of Contact Name: Jacqlyn Mikalonis
Point of Contact Phone Number: 541-682-4115
Award Amount: \$197,446

The Lane County Sheriff's Office mission is to make Lane County a safer place to live by protecting lives and property, while maintaining the dignity of all people. With approximately 242 sworn deputy sheriffs – 80 in police and 158 in corrections) and 145 civilian employees, the Lane County Sheriff's Office (LCSO) provides law enforcement as well as adult corrections and custody services for Oregon's Lane County. The jurisdiction covers more than 4,600 square miles.

Lane County is facing an increasing challenge in meeting the sharply rising demand for basic public services. Despite its critical importance, law enforcement is no exception. Lane County's crime rate is higher than 75% of U.S. communities its size and type. Each day 11 adult offenders are released from jail early, due to capacity and only 2-3 deputies are on patrol answering calls for service in a county the size of the state of Connecticut. The service area includes rural, less densely populated areas as well as suburban areas with populations reaching urban densities. Continuing population growth will only accentuate this disparity and further stretch resources.

Priorities in Lane County are guided by the relative severity and immediacy of the threat to life and health safety and/or the effectiveness of long term or future deterrent to threats. Lane County has placed as its highest priority public health and safety services with a strategic eye towards prevention services. The meaning in these priorities and the analysis of the current situation is the need for Lane County to adapt what few resources we have remaining to the long-term reality of tighter budgets and limited opportunities. One solution to apply to remaining services is innovation in technology.

To promote continuous quality improvement and by allocating resources strategically, the Sheriff's Office will provide digital video in-car cameras in patrol and traffic safety cars. We believe this will help enhance our ability to fight crime, while providing our deputies with a tool to improve safety, training, and reduce costs through efficiencies.

By implementing an in-car camera system, we will be adding to the continuum of services based on proven best practices that promote community safety and crime prevention.

Project Narrative
2006 Technology Initiative Grant Program – COPS
Lane County Sheriff's Office

A. Assessment of Existing Problems

The Lane County Sheriff's Office mission is to make Lane County a safer place to live by protecting lives and property, while maintaining the dignity of all people. With approximately 242 sworn deputy sheriffs – 80 in police and 158 in corrections) and 145 civilian employees, the Lane County Sheriff's Office (LCSO) provides law enforcement as well as adult corrections and custody services for Oregon's Lane County. The jurisdiction covers more than 4,600 square miles.

Demographic change is one of the few constants in American life. In the past several years, one of the most prominent trends has been a gradual shift in the nation's center of gravity to the South and West. Lane County's population is 330,527 and growing. While a recent study by the RAND Corporation pegged the optimal ratio of sworn police officers to residents at 2.0 per 1,000, western states—among the fastest growing—fall well below this benchmark, at roughly 1.7 to 1.85 per 1,000 (based on recent FBI statistics). Lane County falls way below the western state average and provides the fewest number of patrol staff to county residents -there is one quarter (0.25) of a full time equivalent patrol deputy per 1,000 Lane County residents and we cover more distance than comparable counties. On each day shift there is a range of between 2 and 4 deputies responding to calls for service. In 1974, with a smaller population of less than 275,000, 9-12 patrol cars covered the same area during the day, with resident deputies and contract deputies available for backup. There are no longer any resident deputies.

Lane County is facing an increasing challenge in meeting the sharply rising demand for basic public services. Despite its critical importance, law enforcement is no exception. Lane County's crime rate is higher than 75% of U.S. communities its size and type. Each day 11 adult offenders are released from jail early, due to capacity. Continuing population growth will only accentuate this disparity and further stretch resources. While the issue of safety always looms in the background, the real message in this data is the need for Lane County to adapt what few resources we have remaining to the long-term reality of tighter budgets and limited opportunities. One solution to apply to remaining services is innovation in technology.

The Lane County Sheriff's Office has long followed a set of standard practices that are firmly entrenched within law enforcement across the nation. Among the most basic yet important is the manner in which we record and report the actions of officers in the course of traffic stops, arrests, accidents or other incidents. In the field, deputy sheriffs input information textually through dash-mounted mobile data terminals. At the end of their shift, they then transfer the data to the department's databases. Additionally, deputy sheriffs involved in car accidents are required to fill out a mountain of paperwork, much of it redundant with its in-car system data. With administrative staff required to store, maintain and access these reports, the LCSO's backend processes compound the inefficiency. On the whole, inefficient systems and processes prevent the Lane County

Sheriff's Office from getting the most out of our core resource—Deputy Sheriffs responding to calls for service.

B. Project Goals and Objectives

Protecting the public and ensuring the safety of our citizens and visitors is Lane County Sheriff's Office top priority. The Sheriff's Office goal is to find ways to balance rising law enforcement demands and increasingly tight budgets all while keeping the public safe. Providing digital video in-car cameras in patrol and traffic safety will help enhance our ability to fight crime, while providing our deputies with a tool to improve safety, training, and reduce costs. The International Association of Chiefs of Police conducted a study to measure the impact of in-car cameras and found the single greatest value of the in-car camera is the positive impact that it has on safety.

By transforming the way we gather and manage crime and incident-related data, our objective is to get more out of our scarce resources and help protect ourselves from injury and legal vulnerabilities. Another objective is to build trust and credibility with the public. Utilizing in-car cameras will help by providing objective evidence. In the spirit of building public trust, the in-car camera recording provides an unbiased account of events that allow citizens and others to view what actually occurred during encounters that have been called into question. Agencies with in-car cameras report that such evidence has been invaluable and that the benefits of the in-car video camera far exceeded the original goals.

C. Implementation Plans

Month 1 – Develop “Request For Proposal Team” in Lane County including Sheriff's Office Information Services Department, Finance, and Purchasing.

Month 2 – Begin work on developing an RFP for the Sheriff's Office In-Car Camera System

Month 3 – Continue work on developing an RFP for the Sheriff's Office In-Car Camera System; Submit quarterly Financial Status Report (SF-269A)

Month 4 –Continue work on developing an RFP for the Sheriff's Office In-Car Camera System

Month 5 – Continue work on developing an RFP for the Sheriff's Office In-Car Camera System; Sheriff's Office Management Team commence work on establishing policy and procedures on the use of in-car camera systems

Month 6 – Finalize RFP for the Sheriff's Office In-Car-Camera System; Submit quarterly Financial Status Report (SF-269A)

Month 7 – Send RFP out for bid; Continue work on establishing policy and procedures on the use of in-car camera systems

Month 8 – Continue work on establishing policy and procedures on the use of in-car camera systems; Develop performance measures and evaluation tools

Month 9 – Receive RFP responses; Process responses through Board of County Commissioners; Award Bid to contractor; Execute Contract; Submit quarterly Financial Status Report (SF-269A)

Month 10 – Contractor deliver product to Lane County Sheriff's Office; Commence Installation Training; Commence Installation; Commence software configuration and serve set up: commence workstation set up

Month 11 – Continue installation: Provide Deputy Sheriff Training; Provide on-site back office training

Month 12 – Continue installation; refine and complete policies and procedures; Submit quarterly Financial Status Report (SF-269A)

Month 13 – Continue Deputy Sheriff Training

Month 14 – Go live with system

Month 15 – Submit quarterly Financial Status Report (SF-269A); On going trouble shooting

Month 16 – On going trouble shooting

Month 17 – On going trouble shooting

Month 18 – Submit quarterly Financial Status Report (SF-269A)

Month 19 – Continue training for use on in-car camera systems

Month 20 – No activity

Month 21 – Submit quarterly Financial Status Report (SF-269A)

Month 22 – No activity

Month 23 – No activity

Month 24 – Submit quarterly Financial Status Report (SF-269A)

Month 25 – No activity

Month 26 – No activity

Month 27 – Submit quarterly Financial Status Report (SF-269A)

Month 28 – No activity

Month 29 – Review policies and procedures

Month 30 – Submit quarterly Financial Status Report (SF-269A)

Month 31 – No activity

Month 32 – No activity

Month 33 – Submit quarterly Financial Status Report (SF-269A)

Month 34 – No activity

Month 35 – No activity

Month 36 – Submit quarterly Financial Status Report (SF-269A) Close Out Grant

D. Evaluation Plans, Outcomes, and Effectiveness

By transforming the way the Lane County Sheriff's Office gathers and manages crime and incident-related data, we hope to gain credibility, increase public trust, enhance efficiencies and get more out of our scarce resources, increase officer safety, and protect ourselves from legal liabilities.

We will evaluate the program to determine the most efficient use of the technology given the environment and conditions that Lane County Sheriffs Deputies work in. We will also review and survey officer safety, impacts on professionalism and performance, complaints concerning deputy sheriff's practices, public opinion, survey Sheriff's Office and Lane County leadership, and evaluate the benefit the system has on training.

The expected outcome is to become more efficient while enhancing safety so we can spend more time directly protecting the community.

E. Current/Planned Community Policing and Crime Prevention Activities

Lane County has a Public Safety Coordinating Council (PSCC), a regional advisory council for the Board of County Commissioners, which is charged with ensuring every effort is taken to effectively use resources to prevent crime, reduce crime, and increase the sense of safety within Lane County communities. The PSCC strategy for meeting their charge is three-fold:

- Have a mechanism to monitor system progress that allows PSCC to know how well it is doing in meeting its charge.
- Explore and implement appropriate governance models that increase system efficiency and cost-effectiveness; and
- Make sure there is a continuum of programs and services that promote healthy behavior ensure the ability to protect the community, and hold offenders accountable.

The PSCC's guiding principles are as follows:

- We will prevent crime by promoting conditions, behaviors, and individual and community attitudes that result in a safe community.
- We will hold youth and adult offenders accountable and employ sanctions which fit the circumstances of the crime and the offender.
- We will promote the rights of victims and the community to be compensated and restored.
- We will provide opportunities for skill training, rehabilitation, and reintegration of offenders into the community.
- We will assist community members to understand and accept their responsibility to contribute to and maintain a safe and just society.
- We will coordinate the programs and activities of governmental and private agencies that affect community safety and justice, and will ensure agencies work in partnership with the business community and citizens.
- We will make effective community safety decisions based on research data from a comprehensive information management system.
- We will support the rights of all individuals to a fair and non-discriminatory legal process.

As a member of the PSCC and part of Lane County government, the Lane County Sheriff's Office is seeking ways to improve our agency's contribution to preventing crime and supporting the charge, goals, and guiding principals of the regional PSCC.

By implementing an in-car camera system, we will be adding to the continuum of services based on proven best practices that promote community safety and crime prevention.

Application for Federal Assistance SF-424

Version 02

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify)**

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

*** 5b. Federal Award Identifier:**

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Lane County

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

93 600 2303

*** c. Organizational DUNS:**

030786248

d. Address:

*** Street1:**

125 East 8th Avenue

Street2:

*** City:**

Eugene

County:

*** State:**

OR: Oregon

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

97405

e. Organizational Unit:

Department Name:

Lane County Sheriff's Office

Division Name:

Office of the Sheriff

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Jacqlyn

Middle Name:

*** Last Name:**

Mikalonis

Suffix:

Title:

Organizational Affiliation:

*** Telephone Number:**

541-682-4115

Fax Number:

541-682-3309

*** Email:**

jacqlyn.mikalonis@co.lane.or.us

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

*** Title:**

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="197,446.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="197,446.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Application for Federal Assistance SF-424

Version 02

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

[Empty text input area for Applicant Federal Debt Delinquency Explanation]

BUDGET DETAIL WORKSHEETS

OMB Number: 1103-0097

Expiration Date: 2/29/2008

* Applicant Legal Name:

Lane County

ORI #:

OR02000

COPS FUNDING REQUEST

Federal assistance is being requested under the following COPS Office funding category:

* Please select the funding category that was selected on the COPS Application Attachment to SF-424.

- | | |
|--|--|
| <input type="checkbox"/> COPS In Schools | <input checked="" type="checkbox"/> Targeted Programs |
| <input type="checkbox"/> Tribal Programs | <input type="checkbox"/> Interoperable Communications Technology Program |
| <input type="checkbox"/> Universal Hiring Program | <input type="checkbox"/> Secure our Schools |
| <input type="checkbox"/> Community Policing Development Programs | |

A. Sworn Officer Positions

No Sworn Officer Positions Requested

Instructions: COPS hiring grant programs pay for entry-level salaries and benefits of newly hired, additional sworn law enforcement officers for a period of thirty-six (36) months.

This worksheet will assist your agency in properly organizing your *maximum estimated* salary and benefit costs and providing the necessary financial details for review by the COPS Office. Please list the entry-level base salary and fringe benefits *rounded to the nearest whole dollar* for one sworn officer position within your agency. COPS hiring funds may also be used to pay for entry-level salaries and benefits of newly-hired, additional officers who will backfill the positions of locally-funded veteran officers that will be deployed into community policing specialty areas (i.e., School Resource Officers). Do not include employee contributions.

Complete part 1 if you are requesting funds for full-time officer positions; part 2 if you are requesting part-time officer positions; and both parts 1 and 2 if you are requesting full and part-time officer positions.

Officer Positions Requested:

* Full-time: * Part-time:

Enter the number of new, entry-level full-time and/or part-time officer positions that are being requested. Do not include any officers already funded (or for which funding has been requested) under any other COPS grants or any positions otherwise funded with state, local, tribal, or BIA funds. Your request should be consistent with your agency's law enforcement needs. Do not request more positions than your agency can support and retain.

Please complete if your agency is requesting part-time officers:

Part-Time Hours:

- | | |
|--|----------------------|
| * What is the average number of hours per week that your part-time COPS officer will work? | <input type="text"/> |
| * How many hours per week is considered full-time employment? | <input type="text"/> |
| * What is the average number of hours per year that your part-time COPS officer will work? | <input type="text"/> |
| * What is the hourly rate for the part-time COPS officer? | <input type="text"/> |

To calculate the base salary amount for part-time officers, multiply the hourly rate by the average number of hours per year that the part-time COPS-funded officer will work. You will enter this base salary on page 4.

Note: There is a funding cap for part-time officers in proportion to the number of hours worked and the maximum federal funding allowed under a particular COPS hiring program. For example, "COPS in Schools" has a maximum federal share of \$125,000. The part-time federal funding cap would be calculated as follows: 20 hours/40 hour week = .5 full-time equivalent; part-time federal share cap = .5 X \$125,000 (maximum allowed) = \$62,500. "The Universal Hiring Program" has a maximum federal share of \$75,000. The part-time federal funding cap would be calculated as follows: 20 hours/40 hour week = .5 full-time equivalent; part-time federal share cap = .5 X \$75,000 (maximum allowed) = \$37,500.

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 1: Full-Time Officer Information

Year 1: Current Annual Entry-Level 1st Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here:
 Can't Exceed 1.45%. If Exempt Check Here:
 Family Coverage? Yes No
 Number of Hours Annually:
 Number of Hours Annually:

* Describe:

* Describe:

Total Year 1 Salary and Benefits:

Year 2: Current Annual Entry-Level 2nd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here:
 Can't Exceed 1.45%. If Exempt Check Here:
 Family Coverage? Yes No
 Number of Hours Annually:
 Number of Hours Annually:

* Describe:

* Describe:

Total Year 2 Salary and Benefits:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 1: Full-Time Officer Information (cont'd)

Year 3: Current Annual Entry-Level 3rd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here:
 Can't Exceed 1.45%. If Exempt Check Here:
 Family Coverage? Yes No
 Number of Hours Annually:
 Number of Hours Annually:

* Describe:

* Describe:

Total Year 3 Salary and Benefits:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 2: Part-Time Officer Information

Year 1: Current Annual Entry-Level 1st Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	
Total Year 1 Salary and Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here:

Can't Exceed 1.45%. If Exempt Check Here:

Family Coverage? Yes No

Number of Hours Annually:

Number of Hours Annually:

* Describe:

* Describe:

Year 2: Current Annual Entry-Level 2nd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	
Total Year 2 Salary and Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here:

Can't Exceed 1.45%. If Exempt Check Here:

Family Coverage? Yes No

Number of Hours Annually:

Number of Hours Annually:

* Describe:

* Describe:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Instructions: Please indicate the law enforcement agency's cost for each of the following categories. *Please do not include employee contribution costs.*

Part 2: Part-Time Officer Information (cont'd)

Year 3: Current Annual Entry-Level 3rd Year Base Salary and Annual Fringe Benefits

* Base Salary:

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base</u>
*Social Security	<input type="text"/>	<input type="text"/>
*Medicare	<input type="text"/>	<input type="text"/>
Health Insurance	<input type="text"/>	<input type="text"/>
Life Insurance	<input type="text"/>	<input type="text"/>
Vacation	<input type="text"/>	<input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>
Worker's Comp	<input type="text"/>	<input type="text"/>
Unemployment Ins.	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Total Fringe Benefits:	<input type="text"/>	

Additional Information

Can't Exceed 6.2%. If Exempt Check Here:

Can't Exceed 1.45%. If Exempt Check Here:

Family Coverage? Yes No

Number of Hours Annually:

Number of Hours Annually:

* Describe:

* Describe:

Total Year 3 Salary and Benefits:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Part 3: Sworn Officer Position Budget Summary (all applicants must complete this section)

After completing Part 1 and/or Part 2 of this form, answer the following questions. If necessary, attach an explanation of how you computed salaries and benefits for this worksheet. Be sure to answer EVERY question. Missing or erroneous information could significantly delay the review of your agency's request.

* 1. If your agency's second and third-year costs for salaries and/or fringe benefits are greater than the first year, check the reason(s) why in the space below. You must check at least one.

- Cost of living adjustment (COLA) Step Raises Change in benefit costs
 Other- * please explain briefly:

2. If no funds were budgeted for 1) Social Security, 2) Medicare, 3) Worker's Compensation, and/or 4) Unemployment Insurance, your agency must provide an explanation for each omission below:

1) Social Security :

2) Medicare :

3) Worker's Compensation :

4) Unemployment Insurance :

* Applicant Legal Name:

ORI #:

Lane County

OR02000

Part 3 (Continued):

3. Three-Year Projection

Please complete the following three-year projection, showing how the federal share percentage and your local matching share percentage (if applicable) will change year by year for one officer position. These figures are projections only and may be adjusted by the grantee throughout the grant period as long as the local share percentage (if applicable) increases each year as the federal share percentage decreases. The percentage of one officer's salary and benefits paid with federal funds must be less in Year 2 than in Year 1, and less in Year 3 than in Year 2. In contrast, the percentage of total officer's salaries and benefits paid with local funds (if applicable) must be more in Year 2 than in Year 1, and more in Year 3 than in Year 2. Please refer to the Application Guide for additional program-specific information and for sample budget examples.

Full-Time Computation

Three-year salary and benefit costs
per full-time position

Year 1 (\$) Year 2 (\$) Year 3 (\$) Total - 3 Years (\$)

* Federal Share Amount (Percentage must decrease each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 1 a)
Local Share Amount (If applicable) (Percentage must increase each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 1 b)
Total Salary & Benefits (Federal Share plus Local Share)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Part-Time Computation

Three-year salary and benefit costs
per part-time position

Year 1 (\$) Year 2 (\$) Year 3 (\$) Total - 3 Years (\$)

* Federal Share Amount (Percentage must decrease each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 2 a)
Local Share Amount (If applicable) (Percentage must increase each year)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(line 2 b)
Total Salary & Benefits (Federal Share plus Local Share)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

* Applicant Legal Name:

ORI #:

Lane County

OR02000

4. Total Sworn Officer Cost

Total Federal Share Amount Computation

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total federal share amount per full-time position from <i>line 1 a</i>		Number of full-time positions requested		

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total federal share amount per part-time position from <i>line 2 a</i>		Number of part-time positions requested		

**TOTAL FEDERAL AMT.
Box A**

Total Local Share Amount Computation

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total local share amount per full-time position from <i>line 1 b</i>		Number of full-time positions requested		

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total local share amount per part-time position from <i>line 2 b</i>		Number of part-time positions requested		

**TOTAL LOCAL AMT.
Box B**

Grand Total Computation

<input type="text"/>	+	<input type="text"/>	=	<input type="text"/>
Box A (Total Federal Share Amount Requested)		Box B (Total Local Share Amount Requested)		TOTAL SWORN OFFICER COSTS

**Transfer to Budget
Summary Line 1**

* Applicant Legal Name:

ORI #:

Lane County

OR02000

B. Civilian/Other Personnel

No Civilian Personnel Positions Requested



Instructions: Each position must be listed and computed separately. On this page you can enter one civilian position and then by extracting the Civilian/Other Personnel Attachment form, can enter 9 more unique positions for a total of 10. Complete each position in accordance with the instructions. Please remember that any files you attach on the page must be a PureEdge document. If more than 10 positions are requested please complete additional pages using the Civilian/Other Personnel Attachment form on this page and attach them using the Other Attachments form.

* Position Title:

* Base Salary Computation: ((X) X) = (Base Salary Subtotal)
 ((Annual Base Salary(\$)) X Percent of Time Devoted to the Project(%) X Number of Years Devoted to the Project)

<u>Fringe Benefit</u>	<u>Cost (\$)</u>	<u>% of Base Salary Subtotal</u>	<u>Additional Information</u>
*Social Security	<input type="text"/>	<input type="text"/>	Can't Exceed 6.2%. If Exempt Check Here: <input type="checkbox"/>
*Medicare	<input type="text"/>	<input type="text"/>	Can't Exceed 1.45%. If Exempt Check Here: <input type="checkbox"/>
Health Insurance	<input type="text"/>	<input type="text"/>	Family Coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No
Life Insurance	<input type="text"/>	<input type="text"/>	
Vacation	<input type="text"/>	<input type="text"/>	Number of Hours Annually: <input type="text"/>
Sick Leave	<input type="text"/>	<input type="text"/>	Number of Hours Annually: <input type="text"/>
Retirement	<input type="text"/>	<input type="text"/>	
Worker's Comp	<input type="text"/>	<input type="text"/>	
Unemployment Ins.	<input type="text"/>	<input type="text"/>	
Other	<input type="text"/>	<input type="text"/>	* Describe: <input type="text"/>
Other	<input type="text"/>	<input type="text"/>	* Describe: <input type="text"/>
Total Fringe Benefits:	<input type="text"/>	<input type="text"/>	

Subtotal Position Salary and Benefits:



Important: Please attach your Civilian/Other Personnel position file(s) with the file name of the position title. Each file name must be unique.

1) Please attach Attachment 1	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment

* CIVILIAN/OTHER PERSONNEL TOTAL:

(Add together all Subtotals per position)

Total Civilian/Other Personnel Cost
 (Transfer to Budget Summary Line 2)

Please include a detailed position description for all positions listed in the Budget Narrative

* Applicant Legal Name:

ORI #:

Lane County

OR02000

B. Civilian/Other Personnel (cont'd)

If no funds were budgeted for 1) Social Security, 2) Medicare, 3) Worker's Compensation, and/or 4) Unemployment Insurance, your agency must provide an explanation for each omission below:

1) Social Security:

2) Medicare:

3) Worker's Compensation:

4) Unemployment Insurance:

* Applicant Legal Name:

ORI #:

Lane County

OR02000

C. EQUIPMENT/TECHNOLOGY

No Equipment/Technology Requested

Instructions: List non-expendable items that are to be purchased. Non-expendable equipment is tangible property (e.g., technology) having a useful life of more than two years. Expendable items should be included either in the "SUPPLIES" or "OTHER" categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-price items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "CONTRACTS/CONSULTANTS" category. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

Pursuant to the Science, State, Justice, Commerce, and related agencies Appropriations Act, 2006, P.L.109-108, be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

For agencies purchasing items related to enhanced communications systems, the COPS Office expects and encourages that, wherever feasible, such voice or data communications equipment should be incorporated into an intra- or interjurisdictional strategy for communications interoperability among federal, state, and local law enforcement agencies.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Unit/Item Description	* Computation		Per Item Subtotal (\$)
	(# of Items/Units	X Unit Cost(\$)	
In-Car Video Camera System	22	5,350.00	117,700.00
USB Frame Grabber-Integration/Streaming	1	250.00	250.00
Software Licence Fee	22	275.00	6,050.00
Server and Storage	1	42,900.00	42,900.00
DVD Burner	1	346.00	346.00
Wireless Outdoor Connector	1	1,200.00	1,200.00
EQUIPMENT TOTAL:			168,446.00
			Transfer to Budget Summary Line 3

* Applicant Legal Name:

ORI #:

Lane County

OR02000

D. OTHER COSTS

No Other Costs Requested

Instructions: List other requested items that will support the project goals and objectives as outlined in your application. Other costs may include items such as overtime and background investigations for law enforcement officer positions(s) and/or civilian position(s) if allowable under the program for which you are applying. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

Pursuant to the Science, State, Justice, Commerce, and related agencies Appropriations Act, 2006, P.L.109-108, be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Unit/Item Description	* Computation		Per Item Subtotal (\$)
	(# of Items/Units	X Unit Cost(\$))	
Installation	22	500.00	11,000.00
Office Software Set Up	1	2,500.00	2,500.00
Configuration	1	3,500.00	3,500.00
Server Set Up	1	3,500.00	3,500.00
Workstation Set Up	1	500.00	500.00
OTHER COST TOTAL:			21,000.00
			Transfer to Budget Summary Line 4

* Applicant Legal Name:

Lane County

ORI #:

OR02000

E. SUPPLIES

No Supplies Requested

Instructions: List items by type (office supplies; postage; training materials; copying paper; books; hand-held tape recorders; etc). Generally, supplies include any materials that are expendable or consumed during the course of the project. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Unit/Item Description	* Computation		Per Item Subtotal (\$)
	(# of Items/Units	X Unit Cost(\$)	
SUPPLIES TOTAL:			

Transfer to Budget
 Summary Line 5

* Applicant Legal Name:

ORI #:

Lane County

OR02000

F. TRAVEL/TRAINING

No Travel/Training Costs Requested

Instructions: Itemize travel expenses of project personnel by purpose (e.g., mandatory training, staff to training, field interviews, advisory group meetings). Show the basis of computation (e.g., 6 staff members times the unit cost per person for lodging for 3 days). Training projects, training fees, travel, lodging and per diem rates for trainees should be listed as separate travel items. Show the number of staff attending any event and the unit costs per person involved. Identify the location of travel, when possible. Note: Any local training costs (within a 50-mile radius) should be listed under Section D ("Other Costs"). If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying.

* Reason for Travel/Training & Location of Travel/Training	* Travel/Training Item	* Computation		Per Item Subtotal (\$)
		(# of Staff X Unit Cost(\$))	(# of Days /Trips/Events)	
Technicians will train 2 SO techs on installation	In-Car installation Training	2 X 750.00	2	3,000.00
Vendor will train 5 staff on system operation	Deputy Sheriff Training	5 X 500.00	1	2,500.00
IT Training for IT on video upload/search	On-site Office Training	8 X 156.25	2	2,500.00
TRAVEL/TRAINING TOTAL:				8,000.00

Transfer to Budget
 Summary Line 6

* Applicant Legal Name:

Lane County

ORI #:

OR02000

G. CONTRACTS/CONSULTANTS

No Contracts/Consultants Costs Requested

Instructions: See the COPS Application Guide for a list of allowable/unallowable costs for the particular program for which you are applying. If additional budget information is required to be entered for this category please complete the information in an electronic format and attach the document using the "Other Attachments" form found in the Pure Edge forms package.

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts.

* Contract Description	* Contract Bid Type (Open-Competitive or Sole Source)	* Per Contract Subtotal (\$)
Contracts Subtotal:		

(G1)

Consultant Fees: For each consultant enter the name (if known), service to be provided, hourly or daily fee (based upon an 8-hour day), and estimated length of time on the project. Consultant fees in excess of \$450 per day require additional written justification in the Budget Narrative and must be pre-approved in writing by the COPS Office.

* Consultant Name/Title	* Service Provided	* Computation		Per Consultant Fee Subtotal (\$)
		(Cost (\$))	X # of Days or Hours	

Consultant Fees Subtotal: (G2)

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants separate from their consultant fees (e.g., travel, meals, lodging).

* Consultant Name/Title	* Service Provided	* Computation		Per Consultant Subtotal (\$)
		(Cost (\$))	X # of Days	

Consultant Subtotal: (G3)

CONTRACTS/CONSULTANTS TOTAL:

Contracts (G1) + Consultant Fees (G2) + Consultant Expenses (G3)

Transfer to Budget Summary Line 7

* Applicant Legal Name:

Lane County

ORI #:

OR02000

BUDGET SUMMARY

Instructions: When you have completed the Budget Detail Worksheets, please transfer the category totals to the spaces below. Please compute the Total Project Amount, Total Federal Share Amount, and Total Local Share (if applicable). Please see the Application Guide for information on the maximum federal share and local matching requirements for the grant for which you are applying.

Budget Category	Category Total (\$)	Line #
A. Sworn Officer Positions		1
B. Civilian/Other Personnel		2
C. Equipment/Technology	168,446.00	3
D. Other Costs	21,000.00	4
E. Supplies		5
F. Travel/Training	8,000.00	6
G. Contracts/Consultants		7
H. Indirect Costs		8
Total Project Amount:	197,446.00	
Total Federal Share Amount:	197,446.00	
<small>(Total Project Amount X Federal Share Percentage Allowable)</small>		
Total Local Share Amount (If applicable):	0.00	
<small>(Total Project Amount - Total Federal Share Amount)</small>		

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Phone: * Fax:

* E-mail Address:

PAPERWORK REDUCTION ACT NOTICE

The public reporting burden for this collection of information is estimated to be up to 2 hours per response, depending upon the COPS program being applied for, including the time for reviewing instructions, searching existing data sources, gathering the budget data needed, and completing the worksheets. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 1100 Vermont Avenue, N.W., Washington, D.C. 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0097 and the expiration date is 2/29/2008

General Instructions:

The COPS Application Attachment to SF-424 is used in conjunction with all COPS program applications. Please ensure that you have completed all of the required sections. If a section is not applicable, please check the not applicable checkbox.

COPS FUNDING REQUEST

Federal assistance is being requested under the following COPS Office funding category:

Select the COPS Office funding category for which you are requesting federal assistance. Please refer to the program-specific portion of the COPS Application Guide to determine which funding category the COPS Program for which you are applying falls. Please ensure that you have read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.

*** FUNDING CATEGORIES:**

- COPS in Schools
- Targeted Programs
- Tribal Programs
- Interoperable Communications Technology Program
- Universal Hiring Program
- Secure our Schools
- Community Policing Development Programs

APPLICANT INFORMATION

Check here if your agency has not been assigned an ORI #.

* A. Applicant ORI Number:

The ORI number is assigned by the FBI and is your agency's unique identifier. The first two letters are your state abbreviation, the next three numbers are your county's code, and the final two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant.

B. General Applicant Information

Not Applicable (If applying under Targeted Programs, please check here)

* 1. Cognizant Federal Agency

* 2. Fiscal Year: * to (mo/day/yr)

* 3. Population served as of the 2000 US Census

* If the population served is not represented by U.S. Census figures (e.g., colleges, special agencies, schools, police departments; etc.) please indicate the size of the population served:

C. Law Enforcement Agency Information

Not applicable (If applying under Targeted Programs or Community Policing Development Programs, please check here)

* 1. Is your agency contracting for law enforcement services?

Yes No

If "yes," the Legal Name and address information listed on the SF-424 under section Applicant Information should be for the jurisdiction that will be contracting to receive law enforcement services, and NOT the law enforcement agency that will actually provide those services. Also, be sure to enter the name and agency information of the contract law enforcement department under section A (law enforcement executive information) of this document. In all contracting arrangements, the jurisdiction that is applying for assistance is ultimately responsible for ensuring compliance with all grant requirements. For additional clarification on contracting guidelines, please see the program-specific section of the COPS Application Guide.

* If you are a tribal law enforcement agency, instead of providing your own law enforcement services, does your tribe exclusively contract with a non-BIA local law enforcement agency for services?

Yes No Not Applicable

If "Yes," please refer to the program-specific section of the COPS Application Guide for additional eligibility information. Certain COPS Tribal Programs do not allow a tribe that exclusively contracts with a non-BIA local law enforcement agency to apply for funding.

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

2. Population Served By Law Enforcement Agency

* Do officers have primary law enforcement authority for the population to be served?

Yes No

An agency with primary law enforcement authority is defined as the first responder to calls for service, and has ultimate and final responsibility for the prevention, detection, and/or investigation of criminal laws within its jurisdiction.

If yes, what is the actual population for which your department has primary law enforcement authority? [In other words, the 2000 Census population minus the incorporated towns and cities that have their own police departments.]

104350

If no, please explain. Include the date by which your agency anticipates having primary law enforcement authority for this population. [Please limit your response to a maximum of 250 words.]

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

* 3. Land Base Covered by Law Enforcement Agency (in square miles):

Enter the number of square miles covered by the law enforcement agency. Exclude the population and square miles primarily served by other law enforcement agencies within your jurisdiction. For example, a sheriff's department must exclude populations and areas covered by a city police department for which the sheriff's department has no primary law enforcement authority. Do not list acres (1 mile = 640 acres).

4. Current Budgeted Locally-Funded Sworn Force Strength as of the Date of this Application:

* Full Time

* Part Time

Enter the budgeted locally-funded sworn force strength. The budgeted locally-funded sworn force strength is the number of sworn officer positions your department has allocated for its budget, including state, Bureau of Indian Affairs, and locally-funded vacancies. Do not include unpaid/reserve officers, COPS-funded positions (unless they are in the locally-funded retention period), or detention staff.

5. Current Actual Locally-Funded Sworn Force Strength as of the Date of this Application:

* Full Time

* Part Time

Enter the actual locally-funded sworn force strength. The actual locally-funded sworn force strength is the actual number of sworn officer positions employed by your department as of the date of application. Do not include vacant state, Bureau of Indian Affairs, or locally-funded positions, COPS-funded positions (unless they are in the locally-funded retention period), or unpaid/reserve positions.

WAIVERS OF THE LOCAL MATCH

Please refer to the program-specific section of the COPS Application Guide to determine if your agency may apply for a waiver of the local match. Certain COPS Programs do not have local matching requirements, while others do not allow applicants to apply for a waiver of the local match.

Check here if not applicable

* Are you requesting a waiver of the local match based upon severe fiscal distress?

Yes

No

If requesting a waiver, you are required to attach a detailed waiver justification below. Please refer to the COPS Application Guide "Waiver of the Local Match" section for information on what to include in your justification, as well as the program-specific portion of the Guide to review the local match requirements for the grant program under which you are applying.

Add Attachment

Delete Attachment

View Attachment

EXECUTIVE INFORMATION

Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

A. Law Enforcement Executive/Program Official Information:

Enter the law enforcement executive's name and contact information (for law enforcement agencies) or program official's name and contact information (for non-law enforcement agencies). For law enforcement agencies, this is the highest-ranking official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). If the grant is awarded, this position would be responsible for the programmatic implementation of the award. If your agency is a "start-up" this section can remain blank.

* Title

Prefix * First Name

Middle Name

* Last Name

Suffix

* Agency Name

* Street Address 1

Street Address 2

* City

County

* State

Province

* Zip Code

* Country

* Telephone

Fax

* E-mail

* B. Type of Agency:

New Startup* (please specify)

Other* (please specify)

Agency types that have an asterisk next to them and that are applying for COPS hiring grants must provide additional information. Please refer to the COPS Application Guide: Agency Supplemental Information section for the questions that you will need to address. Please attach this information below:

Executive Information Attachment

Agency Name: Lane County Sheriff's Office
State: Oregon
Point of Contact Name: Jacquyn Mikalonis
Point of Contact Phone Number: 541-682-4115
Award Amount: \$197,446

This is not a COPS Hiring Grant. The Lane County Sheriff's Office has been targeted for this technology grant and will be using the grant to purchase technical equipment and supplemental materials to support the equipment. No personnel will be hired with this grant.

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

C. Government Executive/Financial Official Information:

Enter the government executive's name and contact information (for government agencies) or financial official's name and contact information (for non-government agencies). For government agencies, this is the highest-ranking official within your jurisdiction (Mayor, City Administrator, Tribal Chairman, or equivalent). If the grant is awarded, this position would be responsible for the financial management of the award.

* Title	County Administrator		
Prefix		* First Name	William
Middle Name			
* Last Name	VanVactor		
Suffix			

* Name of Government Entity/Financial Entity	Lane County
--	-------------

* Street Address 1	125 East 8th Avenue
Street Address 2	
* City	Eugene
County	Lane
* State	OR: Oregon
Province	
* Zip Code	97401
* Country	USA: UNITED STATES

* Telephone	541-682-4203
Fax	
* E-mail	william.vanvactor@co.lane.or.us

* Type of Government Entity	County
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CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

Retention for COPS Hiring Grants

This section is applicable to applicants applying for sworn officer positions.

If not applying for sworn officer positions, please check here.

Hiring grantees are required to retain all additional officer positions awarded for at least one full local budget cycle following the expiration of COPS grant funding for each COPS-funded officer position. The additional officer positions should be added to your agency's law enforcement budget with state, local, or tribal funds for at least one full local budget cycle, over and above all other locally-funded officer positions (including other school resource officers) that would have existed regardless of the grant, from the time that the thirty-six (36) months of grant funding for each COPS position expires. Absorbing COPS-funded officers through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement. Please be aware that if your agency has additional sworn officer hiring grants that are active when one hiring grant expires, the officer positions that were awarded under the expired grant are added to your baseline of locally-funded officer positions and must be maintained throughout the implementation of all additional hiring grants.

Use the space below to explain how your agency currently plans to retain any additional officer positions awarded. Please be as specific as possible about the source(s) of retention funding (General Fund revenues, local ballot item, etc.) your agency plans to utilize. A missing or incomplete response could affect your ability to receive funding.

[Empty response area for agency retention plan]

NEED FOR FEDERAL ASSISTANCE

All applicants are required to provide a brief explanation of their agency's public safety needs and an explanation of their agency's inability to implement this project and/or address these public safety needs without federal assistance.

In the space below, please provide a brief explanation of their agency's public safety needs and an explanation of their agency's inability to implement this project without federal assistance. [Please limit your response to a maximum of 250 words.]

The Lane County Sheriff's Office responds to calls for emergency service and runs all adult corrections and custody programs in Lane County, Oregon. There are many technological tools that our public safety professionals could utilize to support the advancement of community policing and crime prevention, but keeping up with technology is difficult financially.

The Sheriff's Office has many technological needs. This grant will fund in-car video camera systems for patrol and traffic safety teams in order to help build trust by providing objective evidence during police encounters with residents, citizens, and visitors of Lane County.

Property taxes are the main sources of funds for sheriff patrols, prosecution, jail, juvenile detention, and communicable disease control. Lane County's tax rate is the lowest in the state of Oregon. Property taxes were capped by law in the 1990's, locking in Lane County's low rate. The rate can only increase 3% per year, while operational expenses increase by 6%. The Sheriff's Office closed 96 jail beds and reduced other public safety services because of this gap and our financial analysis predicts about a \$1.5 million deficit per In year in future fiscal years. Without this federal funding opportunity, the Sheriff's Office would not be able to implement the technological advances and improvements addressed in the grant.

EXECUTIVE SUMMARY

Please refer to the COPS Application Guide: "How to Apply" section of the program for which you are applying to determine if an Executive Summary is required as part of your application.

Check here if not applicable

Please attach a brief summary of how your agency will use this federal funding. Be sure to include a description of how you expect this grant to impact public safety and/or crime prevention in your community. Please refer to the COPS Application Guide for clarification on specific information to include in your summary. The Executive Summary may be used to keep Congress or other executive branch agencies informed on law enforcement strategies to deter crime in your community. [Please limit your response to a maximum of 400 words.]

[Add Attachment](#) [Delete Attachment](#) [View Attachment](#)

PROJECT DESCRIPTION (NARRATIVE)

Please refer to the COPS Application Guide: How to Apply section of the program for which you are applying to determine if a Project Description (Narrative) is required as part of your application.

Check here if not applicable

Please attach an in-depth narrative response detailing your proposed project. Please refer to the program-specific section of the COPS Application Guide: "How to Apply" section for information on what should be included in your response, as well as any additional formatting requirements and page length limitations.

[Add Attachment](#) [Delete Attachment](#) [View Attachment](#)

BUDGET NARRATIVE (EXCLUDING SWORN OFFICER POSITIONS)

Please refer to the COPS Application Guide: "How to Apply" section of the program for which you are applying to determine if a Budget Narrative is required as part of your application.

Check here if not applicable

Please attach a budget narrative describing each item proposed for purchase, its purpose, and how the items relate to the overall project. Like items may be grouped together for ease of reporting. The structure of the Budget Narrative must mirror the structure of the Budget Detail Worksheet included in this application. In other words, each item reported in the Budget Narrative must fall under one of the following budget categories: Civilian/Other Personnel, Equipment/Technology, Other Costs, Supplies, Travel/Training, Contracts/Consultants, and Indirect Costs. For your information, a sample Budget Narrative and a sample Budget Detail Worksheet are included in the COPS Application Guide. Every item included on the Budget Detail Worksheet must be included in the Budget Narrative.

Note that allowable/unallowable costs will vary widely between different COPS grant programs and cooperative agreements. Please ensure that you refer to the program-specific portion of the COPS Application Guide - "Federal Funding: Allowable & Unallowable Costs" section for a complete list of the allowable and unallowable costs associated with the particular program for which you are applying. Including unallowable items on your application may delay the processing of your application and could ultimately result in the denial of your request.

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MEMORANDUM OF UNDERSTANDING

Please refer to the COPS Application Guide: "How to Apply" section of the program for which you are applying to determine if a Memorandum of Understanding is required as part of your application.

Check here if not applicable

Please attach a Memorandum of Understanding (MOU) to your application that defines the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific portion of the Guide for a complete description of information pertaining to the required MOU.

<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
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Budget Narrative

Agency Name: Lane County Sheriff's Office
State: Oregon
Point of Contact Name: Jacqlyn Mikalonis
Point of Contact Phone Number: 541-682-4115
Award Amount: \$197,446

Equipment and Technology

22 In-Car Video Camera Systems

The Lane County Sheriff's Office is proposing to develop an in car video program to be implemented over three years in 22 cars. The program will provide digital in-car video recording systems in our patrol and traffic safety fleet, which will store video files both on a server and other medium in a way that allows deputies, supervisors, and prosecutors to conveniently review files maintained in a database. Both the in-car equipment including software and the storage hardware including software will be managed and maintained by technicians within the Sheriff's Office and the Information Services Department. The video file database will be managed by a technician working in the Sheriff's Office. All video files will be stored for at least 7 months then will be purged as per our evidence protocols. Based on our research, we have estimated \$5350 per in car system to accomplish this task. **Total for In-Car Video Camera Systems: \$117,700**

1 USB Frame Grabber-Integration/Streaming

Frame grabbers are image processing computer boards that capture and store image data for industrial applications such as quality control. The USB Frame Grabber will allow Deputy Sheriffs to send any video to a personal computer easily by using the most advanced technology. We will need 1 Frame Grabber, at approximately \$250. **Total for 1 USB Frame Grabber: \$250**

22 Software License Fees

Software licensing is a contract of agreement between the software publisher and the end user. Though software licensing can be a paper agreement, it is most often imbedded in the software itself as part of the installation process. The software required for implementation of the in-car video camera systems has a fee for use per system. Based on our research, we have estimated \$275 per system for software licensing. **Total for Software License Fees: \$6050**

Server and Storage

There are approximately 3 shifts per day, 5 vehicles per shift and an estimated two to four hours of data per unit, per shift. Video files need to be stored for seven months before they can be deleted or converted to long term storage. Lane County Sheriff's Office desires to equip approximately 22 cars with systems. This will require a server with approximately 8 terabytes of storage. Based on our research, we have estimated \$42,900 to accomplish this task. **Total for Server and Storage: \$42,900**

DVD Burner

The Sheriff's Office will need to burn MPEG-1 and MPEG-2 DVD-compliant files to DVD-R and DVD+R discs quickly and easily for back up video files. Based on our research, we have estimated \$346 to purchase a DVD burner. **Total for DVD Burner: \$346**

Wireless Outdoor Connector

The need for a highly ruggedized base station to support outdoor operation of the routers has become paramount to the successful deployment of wireless and mobile IP networks to support this In-Car camera system. The wireless outdoor connector will provide the ruggedized characteristics needed to deliver a complete outdoor wireless installation in support of stringent environmental specifications. The Outdoor Wireless connector provides protection for harsh environmental conditions, such as moisture, dust, rain intrusion, corrosion, vandalism, and thermal/solar load. The estimate for the connector is \$1,200. **Total for Outdoor Wireless Connector: \$1,200**

Other Costs

Installation

The contractor providing the equipment will install the camera and components as per manufactures specifications in 22 cars in the Sheriff's Office. The estimate is based on the responses to proposals in other public safety departments purchasing in-car camera systems. The estimate per in-car installation is \$500 per car. **Total for In-Car Installation: \$11,000**

Office Software Set-Up

The contractor providing the software will set-up the software components required by in-car camera system. The estimate is based on the responses to proposals in other public safety departments purchasing in-car camera software systems. The estimated fee/day for the back office software is \$2,500/day. We estimate 1 day for this service. **Total for Software Set-Up: \$2,500**

Configuration

The contractor will set up and configure the software needed for the in-car camera system. Based on responses to proposals in other public safety departments, we estimate the contractor will need 2 days for software configuration. The fee for 2 days is estimated at \$3,500. **Total for Configuration: \$3,500**

Server Set-up

The contractor will set up the server needed for to store data from the in-car camera system. Based on responses to proposals in other public safety departments, we estimate the contractor will need 2 days for server set up. The fee for 2 days is estimated at \$3,500. **Total for Server Set Up: \$3,500**

Workstation Set Up

The contractor will set up in office work station for the in-car camera system. Based on responses to proposals in other public safety departments, the estimate for this service is \$500. **Total for Configuration: \$500**

Travel/Training

In Car Installation Training

The contractor will train 2 Lane County Sheriff's staff on the installation and support of these in car units. Contractor technicians will train staff on the installation and support of the digital in car units over a 2 day period for a total of 4 complete installations. The contractor will also provide detailed installation manuals and other training/operations material to assist LCSO in the installation and the service of these systems. The estimate is based on training 2 staff for 2 days at \$750 per day. **Total In-Car Installation Training: \$3000**

Deputy Sheriff User Training

The contractor will train 5 designated deputy sheriffs and/or information services staff on the operation of the digital in-car video systems. The training will be a combination of classroom and hands on training. These estimated time needed for this training is one day at \$2,500 per day. **Total Deputy Sheriff Training: \$2,500**

On Site Office Training

The contractor will provide training for 5 Sheriff's Office and 3 Lane County Information Services personnel over a 2 day period on the proper procedures for checking out hard drives, uploading videos, and searching videos. The two day training based on other public safety departments purchasing this service for 2 days is \$2,500. **Total On Site Office Training: \$2,500**

OFFICIAL PARTNER(S) CONTACT INFORMATION

* Title

Prefix * First Name

Middle Name

* Last Name

Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1

Street Address 2

* City

County

* State

Province

* Zip Code

* Country

* Telephone

Fax

* E-mail

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

OFFICIAL PARTNER(S) CONTACT INFORMATION

* Title

Prefix * First Name

Middle Name

* Last Name

Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1

Street Address 2

* City

County

* State

Province

* Zip Code

* Country

* Telephone

Fax

* E-mail

Please attach additional partner information pages, if necessary. If you attach additional pages, please ensure that these partners have also signed the Certification of Review and Compliance Page.

OFFICIAL PARTNER(S) CONTACT INFORMATION

Not Applicable (If your application does not require an official partner, please check here).

An official "partner" under the grant may be a governmental or private entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the grant. Please refer to the program-specific portion of the Guide for a complete description of partnership requirements under the grant program for which you are applying.

* Title

Prefix * First Name

Middle Name

* Last Name

Suffix

* Name of Partner Agency

* Type of Partner Agency (e.g., School District)

* Street Address 1

Street Address 2

* City

County

* State

Province

* Zip Code

* Country

* Telephone

Fax

* E-mail

CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

The signatures of the applicant's Authorized Organizational Representative (on-line applications only), Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partners on the Certification of Review and Representation of Compliance with Requirements:

- 1) Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; AND
- 2) Attests to the accuracy of the information submitted with this application (including the Budget Detail Worksheets).

The signatures below must be made by the actual executives named on this application unless there is an officially documented authorization for a delegated signature. If your jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatures or responses may not be considered for funding. Stamped or electronic signatures (unless applying online via Grants.gov) also will not be accepted. Original signatures are required. Faxed copies will not be accepted. Applications postmarked after the final application deadline date may not be considered for funding.

Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

By signing below, I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Authorized Organizational Representative's Signature:

Date:


Law Enforcement Executive/Program Official:

Prefix * First Name

Middle Name

* Last Name

Suffix

Signature:  Date:

Government Executive/Financial Official:

Prefix * First Name

Middle Name

* Last Name

Suffix

Signature: _____ Date:

[Assurances & Certifications: Click here to read and print!](#)

Signing this page also assures the COPS Office that you have read, understand, and agree, if awarded, to abide by the grant terms and conditions as outlined in the Assurances and Certifications. The signed hard copy of the Assurances and Certifications should be kept in the agency's files and furnished upon request.



Certifications

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 28 CFR Part 67, "Government-Wide Debarment and Suspension (Nonprocurement)," 28 CFR Part 83 Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.440 -

A. The applicant certifies that it and its principals:

(i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;

(ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility.

(iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)(i) of this certification; and

(iv) Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees, as defined at 28 CFR Part 83, Sections 83 and 83.510 -

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about -



Assurances

Several provisions of federal law and policy apply to all grant programs. We (the Office of Community Oriented Policing Services) need to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at (800) 421-6770.

By the applicant's authorized representative's signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.
2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. § 1501, et seq.
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.
6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70; OMB Circular A-87, A-21, A-122 or the Federal Acquisition Regulations, as applicable (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; and with all other applicable program requirements, laws, orders, regulations, or circulars.
7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.
8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789(d)); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E and G) of the Code of Federal Regulations.
9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472)), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.
10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.
11. If the applicant's state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace;
- (iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);
- (iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant.
 - (vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency;
- (vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v) and (vi).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
 Place of performance (street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

4. Coordination

The Public Safety Partnership and Community Policing Act of 1994 requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Grantee Agency Name and Address:

LANE COUNTY

125 E. 8TH AVE

EUGENE, OR 97401

Grantee IRS/ Vendor Number: _____

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

Typed Name and Title of Law Enforcement Executive (or Official with Programmatic Authority, as applicable):

RUSSEL E. BURGER

Signature: Russel E. Burger Date: 5/22/06

Typed Name and Title of Government Executive (or Official with Financial Authority, as applicable):

WILLIAM A. VANYACTOR

Signature: _____ Date: _____

12. It will submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget for clearance under the Paperwork Reduction Act of 1995 if required.

13. It will comply with the Human Subjects Research Risk Protections requirements of 28 CFR Part 46 if any part of the funded project contains non-exempt research or statistical activities which involve human subjects and also with 28 CFR Part 22, requiring the safeguarding of individually identifiable information collected from research participants.

14. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agency-owned, rented or personally-owned vehicles.

15. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

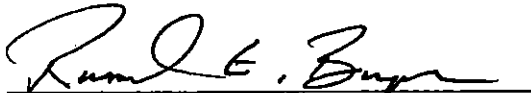
16. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of one full local budget cycle following expiration of the grant period.

17. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti-Lobby Act, 18 U.S.C. 1913.

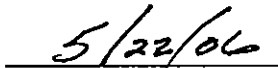
False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.



Signature of Law Enforcement Executive (or Official with Programmatic Authority, as applicable)



Date

Signature of Government Executive (or Official with Financial Authority, as applicable)

Date

Application Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 02/29/2008

Official Partner(s) Signature:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

Prefix First Name
Middle Name
Last Name
Suffix
Signature: _____ Date:

GRANTS.GOV NOTE:

When applying online via Grants.gov, the Authorized Organizational Representative's signature will be the only signature submitted online. However, the Law Enforcement Executive/Program Official and the Government Executive/Financial Official signatures, as well as any applicable program partners' signatures, are MANDATORY and a hard copy of the Certification of Review and Representation of Compliance with Requirements should be kept in the agency's files and furnished upon request. Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

PAPERWORK REDUCTION ACT NOTICE

The public reporting burden for this collection of information is estimated to be up to eight average hours per response, depending upon the COPS program being applied for including time for searching existing data sources, gathering the data needed, and completing and reviewing the application. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 1100 Vermont Avenue, N.W., Washington, D.C. 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098 and the expiration date is 2/29/2008.



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The In-Car Camera: Value and Impact

By Lonnie J. Westphal, Chief (Retired), Colorado State Patrol, Denver, Colorado



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In the late 1990s, lawsuits alleging race-based traffic stops were being filed against state police and highway patrol agencies throughout the United States. In some instances, the courts ruled that racial profiling was occurring. These court findings strengthened the public perception that racial profiling by police did occur and weakened the public's confidence in the police.

If it was occurring, state police executives sought proactive steps to stop biased policing and to restore the public confidence in the police. Many departments deployed the in-car video camera to record traffic stops and other encounters with the public. In the spirit of building public trust, the in-car camera recording provides an unbiased account of events that allow citizens and others to view what actually occurred during encounters that have been called into question. Agencies and others report that such evidence has been invaluable and that the benefits of the in-car video camera far exceeded the original goals.

COPS Office Funding

In an effort to aid state police agencies confronted with allegations of racial profiling and other complaints, the Department of Justice's Office of Community Oriented Policing Services (COPS) created the In-Car Camera Incentive Program. The program provided financial aid to state police and highway patrol agencies for the sole purpose of purchasing and installing in-car camera systems. The first federal awards were dispersed in 2000, and, by the end of 2003, 47 states and the District of Columbia had received a total of more than 21 million dollars in federal assistance for the purchase of in-car cameras.

Prior to the COPS Office In-Car Camera Incentive Program, 11 percent of the state police and highway patrol vehicles were equipped with in-car cameras. Currently, 72 percent of the state police and highway patrol vehicles used for patrol are equipped with video systems, and this number continues to increase. During a three-year span, the number of in-car camera systems grew from 3,400 to 17,500. Twenty-five percent (4,500) of the in-car camera systems were purchased through the COPS Office incentive program.

Measuring the Impact of In-Car Cameras

In 2002 the International Association of Chiefs of Police (IACP) was tasked by the COPS Office to conduct a national study to measure the impact of in-car cameras on state police and highway patrol agencies and the communities they serve. The purpose of the study is to develop a best practices guide for selection and acquisition of in-car camera equipment and to provide an updated model policy for the use and application of in-car cameras. Twenty states were selected for the study. What follows is a description of the preliminary results of this study.

To measure the impact that in-car cameras have had on policing, the in-



car camera project's advisory board selected the following critical areas as the focus of the study:

- Officer safety
- Professionalism and performance
- Complaints concerning police practices
- Public opinion
- Agency leadership
- Training
- Homeland security

Method of the Car Camera Evaluation

The method of the evaluation is a written survey. The survey was distributed to all officers in the department. The survey was designed to measure the impact of the camera on officer safety. The survey was distributed to all officers in the department. The survey was designed to measure the impact of the camera on officer safety. The survey was distributed to all officers in the department. The survey was designed to measure the impact of the camera on officer safety.

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A series of surveys were developed to measure officer safety and performance. The surveys were designed to capture both objective and subjective data.

Officer Safety:
This study is showing that the single greatest value of the in-car camera is the positive impact that it has on officer safety.

The written survey asked the officers and troopers to rate the impact the cameras have on their personal safety. The written survey results indicated that the officers perceived only a slight feeling of increased safety when the camera was present. This response contrasted significantly with the interview responses. Following the interview protocol, researchers ask the officers how they use their recorded videotapes; an overwhelming majority stated they review their videotapes as a means of self-critique of their actions.

Individually, officers said they review how they approach each situation and take mental notes of any officer safety issues they discover, such as turning their backs on a potentially dangerous individual, or allowing

themselves to be distracted by other persons or events. Troopers also reported when communicating to the citizen that a camera was recording the incident it would deescalate situations that they felt were becoming confrontational, thereby improving to officer safety.

A small number of officers reported that the camera distracted their attention away from the violator and they would find themselves performing for the camera. Some troopers believed that, when positioning themselves and the violators, they sometimes put obtaining the best possible camera angle ahead of officer safety. It was noted during this study that these officers seldom received any formal training in the use and operation of their cameras.¹

Professionalism and Performance: On the written survey, when asked how the use of the camera has affected their professionalism and performance, officers reported only a slight improvement in both areas. In general, the troopers selected the response "We are all trained professionals and the camera should not have any impact on our performance."

But during the in-depth interviews, troopers commented repeatedly that it is only human nature to perform to the best of one's ability when you know you are being recorded. Also, knowing that supervisors regularly reviewed the video recording for performance evaluations prompted them to behave more professionally.

In addition to reviewing the tapes for self-critique, many officers reported that they replayed their video for report writing, obtaining exact statements for evidence. Especially in the realm of consent searches, this enabled the officers to better prepare cases for presentation in a courtroom, where they may need to recount how they established probable cause for enforcement actions. They reported that the video record of each incident allows them to rely less on memory when writing reports afterward.

Troopers reported that another great advantage the camera provides is the opportunity to review and critique a variety of dangerous situations such as felony stops and vehicular pursuits. While most agencies routinely review all vehicular pursuits to ensure that they were conducted within the scope of departmental policy, the tapes serve an evidential value also. The tapes document the violator's infractions leading to the chase as well as during the chase and the ending of the chase. In addition, the review of the tapes can often help investigators locate weapons or contraband that may have been tossed from the suspect's vehicle.

In the unlikely but possible event that the officer is injured or killed in a high-risk stop situation, investigating officers have the ability to review videotape. The chances of apprehending offenders in these instances are dramatically improved.

There is a downside: some troopers reported becoming increasingly dependent on their recording equipment to document the sequence of events and statements made rather than mentally retaining information and taking notes. The troopers reported during the research interviews that they replay the video recording to prepare their written reports, rather than using the videotapes to verify and enhance their observations and notes. Because of this growing dependence on the recording, a few troopers reported that they feel that their interviewing and note-taking skills have declined.

Complaints Concerning Police Practices: The study also showed the significant impact that the in-car cameras have on improving the officers' ability to respond to complaints regarding professionalism and courtesy. The written survey asked troopers to describe specific complaints filed against them and explain how they or investigators used the camera to adjudicate the complaint. Most of the troopers

reported that the camera had ultimately cleared them of accusations of wrongdoing; very few reported that the camera sustained a complaint filed against them. According to the responses of more than 3,000 officers completing the written survey, the statistical data indicates that 96.2 percent of the time, the recording of the event exonerated the officer of the allegation or complaint. Complaints were sustained by video evidence 3.8 percent of the time.

Initial complaints against troopers are generally handled in the beginning by the first-line supervisor. Research interviews with supervisors mirrored the findings from the line officers, but added two new dimensions:

- In at least half of the instances, once the complainant is made aware that the stop or contact was recorded, the complaint is withdrawn.
- A significant amount of time is saved in conducting investigations when a videotape of the incident is available.

In most cases, a supervisor investigating a complaint first reviews the video recording of the event before calling any witnesses or interviewing the officer, determines whether the allegation requires further investigation, and then notifies the complaining party of the findings. The experience of some supervisors has shown that reviewing the tapes and then explaining the trooper's actions will usually satisfy the complainant.

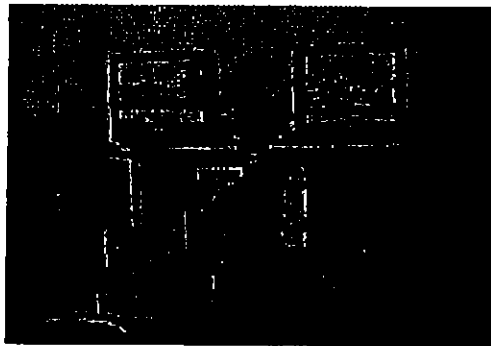
Internal affairs sections also reported on the value of in-car cameras. Internal affairs units in the participating agencies reported that first-line supervisors are resolving more complaint cases and not sending them to the internal affairs office for formal investigations. The benefit is that relatively minor complaints regarding an officer's demeanor or their actions during traffic stops can be reviewed and dealt with in a factual manner and addressed appropriately when there is a camera present. Overall, a majority of agencies using in-car cameras reported a higher number of exonerations of troopers when video evidence was available.

Public Opinion: As part of the study, the evaluation team administered written surveys and held open meetings with citizens to gauge public opinion in each state visited. Most of those responding to the written survey indicated that they approved of the police agencies' use of the in-car camera. Most also believe that all police vehicles are equipped with in-car cameras and that each camera is mobile and can follow the officer around the scene. In reality, not all vehicles are equipped with in-car cameras, and in those that are so equipped the cameras are stationary and have a limited viewing area.

Agency Leadership: Agency executives reported that the cameras are a welcome, unbiased tool to ensure the accountability and the integrity of the officers in the field. Years of community perception research have established that officers' attitude, demeanor, responsiveness, and attentiveness toward a citizen determine that citizen's satisfaction with the police service. In fact, the citizen's confidence in the police depends on their perceptions of a police officer's motives more than on whether the outcome of a contact with an officer was favorable to the citizen.² The institutionalization of in-car cameras along with a regular supervisory review process ensures professional accountability in citizen contacts.

Although a virtual ride-along review of a trooper's action will never replace the personal contact between supervisor and field trooper, the periodic review of the trooper's video recordings by the supervisor is a valued element in today's supervisory process. Issues of officer safety, demeanor, and professionalism can be diagnosed and addressed accordingly. The video recordings, along with other supervisor observations, may serve as an early warning of an officer having problems. For example, observations during a review of a recording that shows an officer suddenly becoming easily agitated or short with the

public may alert the supervisor that the officer is under additional stressors and the concern needs to be addressed. The camera, in effect, can provide another level of supervision while providing additional protection for the agency against liability.



Eliza Windsor, a camera technician with the Prince George's County Police Department

The agency leadership must establish policy and procedures for the use of these systems. In the final analysis, even the best systems are of limited use if they not employed properly. Issues of when the video system must be in record mode, when the tapes should be replaced, how the tapes are reused, how the chain of evidence is

maintained with the tapes, and how the tapes are stored all must be addressed by the leadership.

Training: The in-car camera can serve valuable training purposes. Experienced officers can use the video recording as an effective tool for self-critique. When training new officers, the instructors have the ability to review the new officers' actions through the objective eye of the camera, immediately after the event occurs, thus enhancing the learning process.



Videotapes containing footage captured by some of the agency's 600 in-car camera

Video recordings provide the agency with a wealth of material that may be used for other training purposes. Training officers can develop lessons around unusual or even routine events recorded on videotape for pre-service as well as in-service training to reinforce appropriate behavior and procedures, to

demonstrate inappropriate practices and procedures, to enhance interpersonal skills and officer safety habits and to augment the instructions of field training officers and supervisory personnel.

Obtaining actual video recordings of field action enhances training. Nevertheless, it is important to remember that in using recordings from the field that depict either positive or negative police behavior, care must be taken to present the material in a way that will not embarrass an officer or undermine morale.

Homeland Security: Video recordings of highway contacts could soon be transmitted directly to a central location where these images can be compared with state records, suspect files, or terrorist watch lists. Not only could this information help protect the officer but the recorded audio and video could perhaps provide information needed to locate terrorists. In-car video cameras can be considered an important tool for providing maximum national security.

The Future

The in-car camera can improve citizens' confidence in the police profession, enhance the ability to capture and convict violators, record inappropriate police behavior, and provide valuable data in our efforts to

ensure homeland security. It is becoming documented that public safety will benefit from having in-car video cameras available to all police officers. Agency executives and community leaders should ensure that adequate resources for the proper management, storage, and retrieval mechanisms in hardware, software, and personnel are provided. There must be appropriate policies and guidelines in place to guarantee that while citizens are being protected their personal privacy is not being violated.

¹ Training on the positioning of the officer and violator is becoming more complicated with ongoing parallel studies of officer's safety. Vehicle positioning in a traffic stop is basically a tactical decision influenced by highway design, traffic flow and volume, visibility and sight distance, weather conditions, violation severity, and violator behavior. A factor that needs to be addressed in the future is the positioning of violator and officer in relation to the in-car camera. The value of the audio- and videotaped evidence in such incidents as field sobriety testing has been proven in court proceedings. However, the traditional position of conducting these tests in front of the patrol car is now being evaluated in light of several recent vehicle collisions resulting in the death of troopers and violators. The in-car camera technology and the training for positioning of the troopers and violators need to come into agreement in the near future.

² See the following articles for more details on the citizen's confidence and perceptions of police officers: Jeffrey H. Witta, "Identifying Elements of Customer Satisfaction in the Delivery of Police Service," *The Police Chief* 71 (May 2004): 18-21; Gary J. Margolis and Noel C. March, "Branding Your Agency: Creating the Police Department's Image," *The Police Chief* 71 (April 2004): 25-34; and International Association of Chiefs of Police, *The Public Image of the Police*, a report prepared by Catherine Gallaher, Edward R. Maguire, Stephen D. Mastrofski, and Michael D. Reisig of the George Mason University Administration of Justice Program (October 2001), available at (www.theiacp.org/profassist/ethics/public_image.htm).

The contents of this article represent only a portion of the findings from the National In-Car Camera Impact Evaluation. Police executives using this technology, or those considering the adoption of the camera technology can obtain more information on in-car cameras and the available free technical assistance from IACP. For details, visit the IACP Web site, (www.theiacp.org).

Police In-Car Video Camera Evaluation Staff

Readers seeking more information on the in-car video camera systems are encouraged to contact the IACP project staff:

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